

CABINET
Thursday 26 January 2023

AGENDA

1. **Apologies for Absence**

2. **Declarations of Interest**

To receive declarations of interest from Members including the terms(s) of the Grant of Dispensation (if any) by the Audit Board or the Chief Officer & Director of Corporate Services.

3. **Confirmation of the Minutes of the Meeting of the Cabinet held on 8 December 2022 (Pages 1 - 6)**

Summary:

To consider the minutes of the meeting of the Cabinet held on 8 December 2022.

Recommendation:

That the minutes of the meeting of the Cabinet held on 8 December 2022 be confirmed as an accurate record.

4. **Urgent Items**

The Chairman will announce his decision as to whether there are any urgent items and their position on the agenda.

ITEMS FOR CONSIDERATION IN PUBLIC

5. **To receive the minutes of the Cabinet Advisory Panel held on 23 January 2022**

To follow

6. **References from Committees**

None at this stage.

A - Strategies, Policies, Key Decisions, Consultations

7. **Unparished CIL Programme (Pages 7 - 16)**

Summary:

To consider the results of the consultation carried out on the pilot programme of projects for the unparished areas of the Borough

and seek approval for the allocation of CIL funding towards those projects from the CIL receipts retained by the Council for the unparished areas to enable the delivery of the projects.

Recommendations:

1. That the results of the consultation on the pilot programme for the unparished area of the Borough, as set out in paragraphs 4.1 to 4.4 of the report, be noted;
2. That the allocation of CIL funding from the receipts retained by the Council for projects within the unparished area of the Borough, in accordance with paragraphs 5.2 to 5.4 of the report, and as listed in Appendix B, be agreed; and
3. That the Head of Planning Services be granted delegated authority to enter into agreements with those responsible for the delivery of the projects as listed in Appendix B to the report, and in accordance with paragraph 5.5 of the report, to ensure that the allocated CIL funding is used appropriately.

8. The Building Safety Levy: Consultation (Pages 17 - 30)

Summary:

To consider the current consultation by the Government seeking views on the design and implementation of the Building Safety Levy (the Levy). The Levy is proposed to be paid by developers and charged on new residential buildings requiring building control approval in England, for the purpose of meeting building safety expenditure. The consultation closes on 7 February 2023.

Recommendation:

That the responses to the questions, set out in Appendix A to the report, form the Council's response to the Government's Consultation on the Building Safety Levy.

B - Non-Key Decisions, Monitoring Reports

9. Air Quality Action Plan 2023-2028 (Pages 31 - 152)

Summary:

To report recent air quality findings within the Borough and to adopt the Air Quality Action Plan.

Recommendations:

1. That the air quality findings, both historic and recent monitoring

data available for NO₂ and PM₁₀, at Appendix A to the report, be noted; and

2. That Air Quality Action Plan at Appendix A to the report, be adopted.

10. **New Administrative Fees: Development Management and Building Control (Pages 153 - 158)**

Summary:

The report summarises the need to introduce new admin fees for Development Management and Building Control in order to cover the costs of staff time spent on carrying out the activities regarded as discretionary 'extensions' to a statutory service.

Recommendations:

1. That the administration fee of £50.00 for providing copies of Building Control decision notices and certificates, be agreed;
2. That the criteria for charging administration fees for invalid planning applications, as set out in paragraph 3.13 of the report, be agreed;
3. That the administration fees proposed for invalid planning applications, as set out in paragraph 3.14 of the report, be agreed; and
4. That delegated authority be granted to the Head of Planning Services and Development Manager to waive or reduce the administration fees applicable to any transaction.

11. **National Non-Domestic Discretionary Rate Relief 2023/24 (Pages 159 - 172)**

Summary:

To consider granting discretionary rate relief to ratepayers who have made applications in respect of 2023/24, or who may have made an application by 1 March 2023.

Recommendations:

1. That the maximum level of discretionary rate relief for 2023/24, for the organisations listed in exempt Appendix A to the report, be determined in accordance with the detailed recommendations, set out in exempt Appendix A;
2. That the types of property eligible for discretionary rate relief, as

specified in Appendix B to the report, be noted; and

3. That the recommended criteria for granting discretionary rate relief, as set out in Appendix C to the report, be noted.

C - Items for Information, Noting, Endorsing

12. Amended Severe Weather Emergency Protocol (SWEP) for Rough Sleepers (Pages 173 - 184)

Summary:

To consider the Severe Weather Emergency Protocol (SWEP) for Rough Sleepers which sets out the arrangements the Council puts in place to minimise harm or death to anyone who might be sleeping rough during periods of severe weather, through the provision of emergency shelter and support. The Protocol has been reviewed and updated in light of changes in criteria and operational working practices.

Recommendations:

1. That the Severe Weather Emergency Protocol (SWEP) for Rough Sleepers, at Appendix A to the report, be approved; and
2. That the Director for Housing and Public Protection be granted delegated authority to make any in-year amendments to the Protocol, as required.

EXCLUSION OF THE PRESS AND PUBLIC

TO RESOLVE: That, under Section 100A(4) of the Local Government Act 1972 (as amended), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

D - Items for Consideration in Private

A. National Non-Domestic Discretionary Rate Relief 2023/24 - Exempt Appendix A - Discretionary Rate Relief Applications and Recommendations (Exempt Category SO 46 (1) (b) Annex 1 Paragraph 3) (Pages 185 - 188)

Summary:

To consider Exempt Appendix A to the substantive report on National Non-Domestic Discretionary Rate Relief detailing discretionary rate relief applications and recommendations.

Recommendation:

That the contents of Exempt Appendix A and the recommendations contained in the substantive report be noted.